



Placing a Call

- Dial an extension number
- Or: Dial the external number required

Call Transfer

- While on a call press the send key to put the call on hold.
- When the call is on hold dial the number you wish to transfer to (**700-899**) and press the send key.
- Press the top right soft button [-] which will come up transfer
- Hang up.

Call Pick-up

- Dial ***1** to answer an unattended phone ringing in your area

Using Speed Dial Numbers

- Press ***9**
- Dial the speed bin number you wish to call (**01-19** or **200-999**)

Do Not Disturb (DND)

- Dial ***53** (Toggle On/Off)

Redial

- Dial **52** - automatically starts last number redial

Call Park

While connected to an outside call

- Press **Recall**
- Dial the Call Park Location (**601-609**)
- Hang up

Retrieve a Parked Call

- Dial the Call Park Location (**601-609**)

Paging

- Dial **#00** For "All Call" Paging
- Dial **#7** For "Internal" Paging
- Dial **#5** For External Paging

Voice Mail

Dial 999, enter password: extension plus * key

Greetings:

Record Greeting Press **8**

Messages:

Retrieve Message Press **1**

Delete Message Press **3#**

Save/Skip Message Press **2**

Replay Message Press **1**

Call Forward

- Dial **49**
- Dial the desired call forward type
 - 1 - Immediate**
 - 2 - Busy**
 - 3 - No Answer**
 - 4 - Busy/no answer**
 - 6 - Immediate to Speed Dial**
 - 9 - No answer to Speed Dial**
- Dial the destination you wish to forward your calls to (**700-899** or dial **999** to send to Voice Mail)

To cancel a Call Forward

- Dial **59**

Retrieving Voice Mail Messages Externally (DDI's)

- Dial **DDI Number**
- During Message press *key
- Enter Authorisation Code (2 to 5 digits) followed by #
- Follow prompts



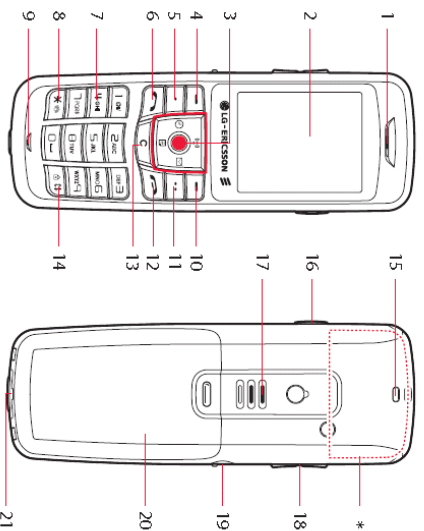


iPECS



iPECS WIT-400H User Guide

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Phone layout

Key Functions

The following list gives a brief description of all available key functions of your phone.

1. Earpiece lets you hear the caller.
2. Display Screen displays all the information needed to operate your phone, such as the call status, the date and time, and the signal and battery strength.
3. Navigation/OK () Key scrolls through the phone's menu options and acts as a shortcut key from standby mode*1 and selects the highlighted choice when navigating through a menu.

- Press Up to access Searching SID.
 - Press Down to access Memo.
 - Press Left to access Alarm.
 - Press Right to access Messages.
4. Left Soft key lets you access menu items or select soft key actions corresponding to the bottom left line on the display screen..

5. System Key allows you to use quick access system menu.
6. Send key allows you to place or receive calls, or use call history.
7. Alphanumeric Keypad lets you enter numbers, characters, and navigate within menus.

- Press and hold keys from 1 to 9 for speed dialling.
8. Manner Mode allows you to activate the vibration mode from standby mode
 9. Mic lets you transmit your voice.
 10. Right Soft key lets you access the contact list or select soft key actions corresponding to the bottom right line on the display screen.
 11. Schedule Key allows you to use quick access schedule.
 12. End/Power Key lets you turn the phone on or off, end a call, or return to standby mode.

- While in the main menu, it returns the phone to standby mode and cancels your input.
13. Clear Key deletes single spaces or characters with a quick touch, but press and hold to delete entire words from the display in text entry mode. When in a menu, press this key to return to the previous menu.
 - Keypad Lock allows you to lock the phone's keypad immediately.
 14. Lock Mode allows you to lock the phone from standby mode.
 15. Strap Eyelet allows you to connect the wrist strap.

16. Push-to-Talk(PTT) allows you to invoke announcements to other numbers of the PTT group in standby mode.
17. Speaker lets you hear the different ring-tones and sounds.
18. Side Volume Key allows you to adjust the key tone volume in standby mode or adjust the earpiece volume during a call.

- The side volume key can also be used to scroll up or down to navigate through the different menu options.
19. Headset Jack allows you to plug in a mono headset for convenient, hands-free conversations.
 20. Battery Cover push the back cover downward to remove it.
 21. Charger Jack allows you to plug in your travel adapter to your phone, first open the external charger jack cover.

- *1 A standby mode is when the phone is ready for use. No menu is displayed and the phone is not performing any action. It is starting point for all of the instruction steps, the phone is in the standby mode.
- *2 The roles of these soft keys vary according to the applications, each menu and option lets you view and alter the settings of a specific function use the left and right soft keys.